

Friends of school meeting minutes

Date: 8/6/21

Time: 7pm

Location: Coffee Culture Rolleston

Present: Hayley Fraser (Secretary), Kate McDonald (Chairperson), Kim Parkes, Susan Aitken, Sarah Kenny, Merryn Hansen (Treasurer), Sarah Welsh, Rachel Smith, Diane Westaway

Agenda Items:

1) School Disco

- Looking at running a disco as a fun activity for children and as a thank you for doing so well with raffle ticket selling.
- No cost for entry
- FOS will provide glow sticks, water and some snack (chip/crackers – some will need to be Gluten Free)
- Set Thursday 24 June as the date. Juniors: 5-630pm, Seniors 6.30-8.30pm
- **Sarah Welsh** discussed date with Jarred
- No theme
- Sound system is at school – seniors to organise.
- **Rachel Smith** to follow up with teachers re staff ratios, to find the water containers, and organise student council to decorations and music
- **Kate and Kim P** will organise glow sticks and snacks

2) Raffle

- **Kim B** already completed some thank you's and list of yet to be done gone through
- **Rachel Smith** will get senior children to write remaining thank you cards using cards with Broadfield logo. **Rachel** to mock up a blurb and put on FOS messenger group for approval, then get seniors to write up. These will then go to the person that obtained the prize to send/give out. **Rachel** has the list of who obtained each prize
- Discussed idea of students completing baking, or families donating, but decided on just doing cards
- Raffle being drawn Friday 11/6/21. Meet at 9.45am in the staffroom and JP will draw prizes. FOS members will then contact prize winners and arrange collection of prizes. **Kim P** will get a small gift (chocolates) and card for JP as thank you for drawing raffle
- Just under \$15000 banked for raffle!
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3) Fairlie Pie fundraiser

- **Kim P** is organising and has written up a form and information to go out to families. Forms going out 9 June and to be returned by 30 June. Pies will be delivered to school on 9 July (last day of term)
- **Kim P** will need helpers to sort out orders and give out to families. **Kate** and **Hayley** have agreed to help with this

4) Concession cards for hot lunches

- Discussed if these are worth reinstating again, and the process of how this works. Families can purchase a concession card from the office (\$25 for 10 lunches – pies or hot dogs). This can be paid into the school bank account
- **Kate** to advertise this on facebook, or get Shelley to do
- **Kim P** is to work on making/finding a checklist of the process of what happens for school lunches
- **Rachel** to assist senior students with selling the school lunches, to try and increase the accuracy of orders vs money

5) Facebook communication

- Discussed with **Kim B** stepping down, someone needs to take over Facebook communications, so that families know what is happening with FOS
- **Kate** happy to take over. **Kate** will do 1x Facebook post each week (on a Monday), with all information for the week. **Kim P** and **Hayley** happy to assist also

6) Fresh Choice Donation

- Fresh Choice have agreed to donate \$250 to Garden to Table/Digging in
- **Kim B** has sent a thank you/acknowledgement letter
- Money will be put into school bank account
- Once money has been received/spent, children to do a thank you card

7) Art fundraiser

- Discussed running this. Voted to hold until next year

8) End of year fun day

- Discussed possibility of running a fun day at the end of the year, and have bouncy castle, sausage sizzle, ice cream truck etc
- Discussed idea of giving the Student Council a budget to run some of the day
- **Sarah K** to investigate if able to get an ice cream donation/subsidy from Dairyworks
- **Kate** to look into prices for bouncy castles etc and look at possible dates with Jarred

9) Bike track upgrade

- **Kate** discussed idea of the bike track needing upgraded
- Discussed idea of Wheelathon money raised to go towards this, as all a similar theme

Next meeting: Tuesday 27 July at 7pm. Location to be advised